

## Meeting Minutes Date 05/09/2023 4:00pm

### 1. Administration Matters

Apologies: P Geisbers

Present: M Norman, K Paraone, T Paraone, M Tito, D Prickett, D Rogers and M Shaw.

### 2. Board Correspondence

Inward: Area School's Contract update

### 3. Financial Report:

**Resolved:** THAT THE FINANCIAL SUMMARY BE APPROVED.

D Rogers/M Norman  
Carried

4. **Policy Review:** Up to date.

5. **Curriculum Review:** Up to date.

### 6. Strategic Focus

**Principal's Report:** [Ongoing summary of progress to date.](#)

**Resolved:** THAT THAT THE PRINCIPAL'S REPORT BE ADOPTED."

D Rogers/M Norman  
Carried

**Board discussion:** Need to tag students who need the extra support so the board can see the progress. Strategies are in place to keep the high achievers engaged.

**Resolved:** THAT THE BOARD RECRUIT PSALM CASSIDY TO BE RETURNING OFFICER FOR THE PARENT AND STUDENT REP ELECTIONS."

D Rogers/M Tito  
Carried

7. **ERO Visit** next week.

### 8. Special Topics:

- From the Principal's Report: The Writer's Toolbox has the potential to ignite engagement, motivate writers, build literacy skills, monitor and stimulate progress and

more. Teachers are trialing it. Depending on results of the trial the Principal may bring a recommendation to the next board meeting.

### 9. Meeting Closure

Preparation for the next meeting on 17 October. Principal's Performance Appraisal Summary to be tabled by the presiding member. Budget to be set. Teacher only day to be set.

2023	07 Feb	21 Mar	09 May	13 Jun	1 August	05 Sep	17 Oct	28 Nov
Policy Review (5-15 Mins)	Board Meetings		Board Committee Board Review		Delegations to the Principal		Principal Performance Appraisal	
Curriculum Review (5-15 Mins)		Technology		Mathematics		Literacy		Music
Strategic Focus (45-60 Mins)	Variance Reports and Annual Targets Confirmed	Literacy		Numeracy	Ongoing summary of progress to date		Budget	
Special Topic (45-60 Mins)		Principal's Performance Report	NCEA Progress	Special Character Report		NCEA Progress		Annual Planning