

Meeting Minutes February 13th 2024

1. Administration Matters

Apologies: Peter Giesbers

Present: M Shaw, M Norman, D Rogers, H Soatini, K Paroane, M Tito and D Prickett.

2. Financial Report Presentation and analysis of the financial accounts - presentation and discussion of the proposed budget.

2.1. **Resolved:** "THAT THE JAN AND FEB SUMMARY REPORTS BE TABLED AT THE NEXT MEETING."

M Shaw/D Rogers
Carried

2.2. **Resolved:** "THAT THE 2024 BUDGET BE APPROVED."

D Rogers/M Norman
Carried

3. Discussion: Overseas Missions verbal report from Proprietor rep.

4. Policy Review:

Resolved: "THAT THE PRINCIPAL'S REVIEW OF THE IMPLEMENTATION OF THE DISCIPLINARY PROCESS, PRINCIPAL'S PROFESSIONAL EXPENSES AND REPORTING TO THE BOARD POLICIES BE APPROVED."

M Shaw/D Rogers
Carried

5. Strategic Focus

5.1. [2024/5 Strategic Plan](#)

To be further discussed at the Board retreat at Paihia Baptist Church on Tuesday 20th February 9:00 am - 3:00 pm.

5.2. [2023 Variance Report](#)

Resolved: "THAT THE VARIANCE REPORT BE ACCEPTED."

M Tito/H Soatini
Carried

6. Principal's Report: [Ongoing summary of progress to date.](#)

6.1. [Taitokerau Festival Training Noho](#)

Resolved: "**THAT** THAT THE TTT FESTIVAL AND NOHO PROGRAM BE APPROVED, SUBJECT TO PRINCIPAL'S SIGNATURE, MORE VETTED ADULT HELPERS AND STUDENT LISTS BEING PREPARED BEFORE EACH NOHO."

M Shaw/D Rogers

Carried

6.2. [Urupukapuka Island Camp](#)

Resolved: "**THAT** THAT THE URUPUKAPUKA CAMP BE APPROVED"

D Prickett/K Parosne

Carried

6.3. [Ki O Rahi Nationals](#)

Board was thankful for the advance notice and the information provided. More information and preparation needed.

7. **General:** Board's concern about the rubbish not being picked up, cleaning and security issues.

8. Previous Meeting Minutes

Resolved: "**THAT** THE PREVIOUS MINUTES BE TAKEN AS READ."

D Rogers/K Paraone

Carried

Matters arising: What's happening with the parent elections?

9. Meeting Closure

Preparation for next meeting: Te Reo and Literacy 26th March

Closed in prayer by M Tito.

2024	13 Feb	26 Mar	07 May	18 Jun	30 Jul	10 Sep	22 Oct	03 Dec
Policy Review (5-15 Mins)	Disciplinary Process Principal's Professional Expenses Reporting to the Board		Curriculum Delivery Policy	Personnel Policy		Financial Planning, Financial Condition, Asset Management Policies		Pandemic, Health and Safety Policy Legal Responsibilities Policy
Curriculum Review (5-15 Mins)		Te Reo		Gateway		Science		Social Sciences
Strategic Focus (45-60 Mins)	Annual Targets, plan and variance report	Literacy		Numeracy	Ongoing summary of progress to date		Budget, Annual Plan	
Special Topic			NCEA Progress			NCEA Progress		
Note: Special Topic can be set by board as the need determines and reviewing the implementation of policy begins at Board Governance Policy page 3.								