

Meeting Minutes 7th February 2023 (unconfirmed until signed)

5:30pm Opened in Prayer - Mike Norman.

1. Administration Matters

- Apologies: Mike Shaw.

Present: Mike Norman, Monte Tito, Tiana Paraone, Kathy Paraone, Peter Giesbers, David Prickett.

2. Board Correspondence 5-15 mins. Inwards: Auditors Questionnaire

3. Financial Report 5-15 mins

- [Presentation and analysis of the financial accounts](#)

4. Other Committee (if appropriate)

5. Policy Review: (see Annual Agenda) 5-15 mins. [Board Meetings](#) Policy to be confirmed next meeting.

6. Curriculum Review (see Annual Agenda) 5-15 mins Nil

7. Strategic Focus (see Annual Agenda) 45-60 mins: [Variance Report](#). Annual Targets.

[NCEA](#) NCEA AOV presented by Yvonne Vujcich. Board members sought clarification through Q & A with Yvonne.

Moved: Board to adopt NCEA report recommendations into Annual Plan...

Focus goals for the English department:

- a. A higher engagement and achievement rate for L1 English externals.
- b. L2 English students to gain their UE Literacy during their Year 12 year.

D Prickett/Monte

Carried

- **Principal's Report:** [Ongoing summary of progress to date.](#)

Moved that the Principal's Report be accepted. David Rogers / Peter Giesbers. Carried

- **Board discussion.**

8. Special Topic: (see Annual Agenda) 45-60 mins: Nil

9. Confirmation of previous minutes: Nil minutes as the November 29th meeting was unable to proceed.

10. Meeting Closure 5-15 mins

- Comments on meeting procedures and outcomes

- Preparation for next meeting

Board Presiding Member - Principal Appraisal report.

Board to discuss Strategic Plan presented by Principal. Annual Targets to be confirmed.

Board to discuss and confirm Health Education Programme ready for community consultation.

7:00pm Closed in Prayer - Mike Norman

CONFIRMATION OF MINUTES:

Signed Board Chairperson: _____ Date: _____
 ____/____/2023

2023	07 Feb	21 Mar	02 May	13 Jun	25 Jul	05 Sep	17 Oct	28 Nov
Policy Review (5-15 Mins)	Board Meetings		Board Committees Board Review		Delegations to the Principal		Principal Performance Appraisal	
Curriculum Review (5-15 Mins)		Technology		Mathematics		Literacy		Music
Strategic Focus (45-60 Mins)	Variance Reports and Annual Targets Confirmed	Literacy		Numeracy	Ongoing summary of progress to date		Budget	
Special Topic (45-60 Mins)		Principal's Performance Report	NCEA Progress	Special Character Report		NCEA Progress		Annual Planning